

Trust Board Public Meeting

Wednesday 14 March 2018

10.40 – 15.00

Training Room Suite 3, Cringleford Business Centre, Intwood Road, Cringleford, NR4 6AU

Members:

Nicola Scrivings	Chair
Gill Thomas	Senior Independent Director
Geoff Lambert	Non-Executive Director
Dr Anne McConville	Non-Executive Director
Richard Cooper	Non-Executive Director
Oliver Judges	Non-Executive Director
Matthew Winn	Chief Executive
Anita Pisani	Deputy Chief Executive
Mark Robbins	Director of Finance and Resources
Dr David Vickers	Medical Director
Julia Sirett	Chief Nurse

In Attendance:

Karen Mason	Head of Communications
Taff Gidi	Assistant Director of Corporate Governance
Lisa Milner	Patient Involvement and Experience Lead (<i>item 4</i>)
Emma Jermy	Specialist Health Practitioner 0-19 (Additional Needs and Disability) (<i>item 4</i>)
Arden Dierker Viik	Graduate Management Trainee (<i>observing</i>)
Faye Simpson	Transition Delivery Manager (<i>observing</i>)

Apologies:

AGENDA

10.40	(5)	1	Chair's welcome, apologies and additional declarations	Chair
		2	Minutes of previous meeting and matters arising	Chair
10.45	(15)	3	Back to the Floor Programme Update	Karen Mason
11.00	(30)	4	Patient Story – Norfolk CYP Nurture Group Initiative	Julia Sirett Lisa Milner Emma Jermy
Assurance on Current Quality, Finance, Performance and Workforce Issues				
11.30	(100)	5	Trust wide Quality Report including: <ul style="list-style-type: none"> ○ Key issues from the Quality Improvement and Safety Committee ○ Review of Quality Impact Assessments ○ Learning from death 	Julia Sirett Dr David Vickers Anita Pisani Dr Anne McConville
		6	Trustwide Finance Report <ul style="list-style-type: none"> ○ Finance Performance at Month 10 ○ 2018/19 Annual Budget Sign-off 	Mark Robbins
		7	Key issues and escalation points from Clinical Operational Boards and Performance information: <ul style="list-style-type: none"> ○ Children and Young People ○ Luton Children and Adults ○ Ambulatory Care 	Gill Thomas Geoff Lambert Richard Cooper
13.10	-Lunch-			

13.50	(10)	8	Bi-annual review of delivering the business plan	Anita Pisani Julia Sirett Mark Robbins
14.00	(20)	9	Annual Staff Survey Results	Anita Pisani

Key Issues Reports from Board Sub Committees				
14.20	(15)	10	<ul style="list-style-type: none"> ○ Strategic Change Board ○ Estates Committee ○ Charitable Funds ○ Audit Committee 	Nicola Scrivings Oliver Judges Geoff Lambert Geoff Lambert
Chair and Chief Executive				
14.35	(20)	11	Chair and Chief Executive Report including: <ul style="list-style-type: none"> ○ Updated Board Terms of Reference ○ Joint Children's Partnership Board Terms of Reference ○ Annual Cycle of Business ○ Board Assurance Map ○ Timetable for Annual Report and Accounts Sign-off 	Matthew Winn
14.55	(5)	12	Any other Business	All
		13	Questions from members of the public	Chair
15.00	- Meeting Ends -			

Date of next public meeting: 09 May 2018

Venue: Teal Room, The Poynt, 2-4 Poynters Road, Luton, LU4 0LA