

## Cambridgeshire Community Services NHS Trust Privacy Notice

### Luton Adults Services

Cambridgeshire Community Services NHS Trust is committed to providing high quality services. To do this, we need to access, use and sometimes share your information or personal data, which includes sensitive data, known as special category data. This notice tells you what we do with your information and why and how to exercise any rights you have in respect of your data. For more information please visit our website at [Privacy Notice](#)

Data Controller	Cambridgeshire Community Services NHS Trust ICO Registration:- Z2187662		
Purpose for using data	Assessment, treatment, complaint handling and incident investigations.		
Personal Data	Name Address and contact details Date of birth	Lawful Basis	Public task
Special Category data	Medical information Race	Special category condition	Providing health care or treatment or the management of health care systems
Third party Source of data	GPs; local and neighbouring hospitals involved in your care Local Authority Local Hospice		
Sharing with third party and reason	Local and neighbouring hospitals for your care and treatment Council for joined-up care, safeguarding concerns and social care Local hospice and Age Concern for your ongoing care and treatment GPs and care providers including Virgin HealthCare for your ongoing care and treatment.		
Automated decisions	There is no automated decision making		
Retention Period	Your data will be stored securely and held and destroyed in accordance with our Retention Schedule.		
Transfer outside UK	Your data is not transferred outside the UK		
Exercising your rights	You have rights over the data we hold. You have a right to be informed; of access; and to ask for rectification or erasure and to portability. If you would like to exercise any of these rights, please contact us at <a href="mailto:ccs.accesstoinfo@nhs.net">ccs.accesstoinfo@nhs.net</a> We will consider every request and if there is any reason we cannot agree to it, we will let you know why and how to appeal this decision.		
Data Protection Officer	Monty Keuneman If you have any queries or concerns, please contact us at the above address. You can also contact the <a href="#">Information Commissioner's Office.</a>		