

# Patient Facing Clinics

## Domestic Cleaning Times:



### CATEGORY: FR4

CLEANING TASK	CLEANING FREQUENCY	RESPONSIBILITY
<b>Sanitary Areas</b>		
Toilets, urinals, sinks and taps	1 x full daily	OCS
Mirrors	1 x full daily	OCS
<b>Patient Areas</b>		
Chairs and couches	1 x full weekly	OCS
Switches, sockets, datapoints, wall fixtures	1 x full weekly	OCS
Walls (accessible up to 2m)	1 x full annually, 1 x check daily	OCS
Doors, including ventilation grilles	1 x full weekly	OCS
Windows	1 x full every 6 months	OCS
Internal glazing	1 x full fortnightly	OCS
Radiators including cover	1 x full fortnightly, external only	OCS
Curtains and blinds	As local protocol, annually minimum	OCS
Low surfaces	1 x full fortnightly, 1 check weekly	OCS
Middle surfaces	1 x full fortnightly	OCS
High surfaces	1 full fortnightly	OCS
Waste receptacles	1 x full weekly, 1 x check daily	OCS
Dispenser cleaning	1 x full daily external (internal weekly)	OCS
Replenishment of consumables	Check and replenish daily	OCS
<b>Floors</b>		
Floors Hard/Soft (including Skirting boards)	1 x full daily	OCS
<b>Kitchen Areas</b>		
Fridges and freezers	1 x full fortnightly, 1 x check weekly	OCS
Cupboards	1 x full bi monthly	OCS
Ice machines, hot water boilers and cold-water machines including drip trays	1 full fortnightly	OCS
Microwaves	Full clean weekly, <b>wipe down after use</b>	OCS, Trust staff
<b>Cleaning Equipment</b>		
All cleaning equipment including trolley	Full clean after use	OCS

#### National Cleaning Colour Coding Scheme - National Patient Safety Agency

All cleaning items including cloths, mops, buckets, aprons, and gloves should be colour coded as follows:

<b>RED</b> Bathrooms, washrooms, showers, toilets, basins, and bathroom floors	<b>Blue</b> General areas including wards, departments, offices and basins in public areas	<b>Green</b> Catering departments, ward kitchen areas and patient food service at ward level	<b>Yellow</b> Isolation areas
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If you require further information, please email [ccs.estatescompliance@nhs.net](mailto:ccs.estatescompliance@nhs.net) or alternatively [CCS-TR.IPACTEAM@nhs.net](mailto:CCS-TR.IPACTEAM@nhs.net)