

## TRUST BOARD

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**Title:** KEY MATTERS AND ESCALATIONS REPORT  
**Name of Committee:** INFRASTRUCTURE COMMITTEE  
**Committee Chair:** GARY TUBB  
**Meeting Date:** 23<sup>rd</sup> May 2024

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### Summary of key messages:

#### Integrated Governance Reports

##### Estates & Facilities Management services:

The report provided 'reasonable' assurance. Key points to note:

- There were no escalations to report from the Health & Safety Committee.
- RAAC (Reinforced Autoclaved Aerated Concrete) mitigation measures remain in place at North Cambridgeshire Hospital with Phase 1 now complete. Phase 2 started in April 2024 and is due for completion in December 2024.
- Reviews of pending lease expiry events, to identify opportunities for consolidation and reducing the overall cost profile of the estate, continue.
- Both of the Community Diagnostic Centres (CDC), at the North Cambs Hospital (NCH) and Princess of Wales (PoW) Hospital, had been completed on time and within budget and had been signed over to Cambridge University Hospitals NHS Foundation Trust (CUH).
- Work continues on the PoW multi-storey car park. Discussions were underway with Cambridgeshire County Council and Cambridgeshire and Peterborough NHS Foundation Trust (CPFT) to finalise the arrangements for the land sale connected to the car park development. Mitigations would need to be pursued both internally and with the Cambridgeshire and Peterborough Integrated Care Board (C&P ICB) should negotiations fail to complete the land sale.

##### BI and Digital Services:

The report provided 'reasonable' assurance, however following review of the content contained within the report the committee agreed that it provided overall 'substantial' assurance.

Key points to note:

- The monthly performance dashboard showed that all KPIs (Key Performance Indicators) for the reporting period had met the appropriate targets for March 2024 – and the last 12 months.
- NHS Mail MFA (Multi-Factor Authentication) adoption rate was as 91% with just over 200 users, out of an estate of approximately 3,000 users, left to be transferred.
- There had been no Cyber/Security incidents in the last 3 months. SBS (Shared Business Services) had commissioned a robust penetration test of the Trust's whole ICT (Information and Communication Technology) infrastructure with positive results.
- The N&W Integrated Front Door (IFD) digital solution was now live and operational.
- The development of an MVP (Minimal Viable Product) Decision Support Tool for Safeguarding was underway across both adults and children's services.
- The annual Digital Maturity Assessment had been submitted.
- The Trust's first digital worker 'Ada' was due to be introduced on 3rd June 2024 and would provide administrative support to the Community Paediatric service in Luton and Bedfordshire.

- Positive feedback had been received from services on the current AI (Artificial Intelligence) dictation software pilot project.

### **Bi-Annual Update on the Estates and Digital Strategies and Green Plan**

The committee received bi-annual progress reports for both the Estates and Digital Strategies, as well as the Green Plan.

- All management areas were progressing well with the set priorities.
- Further work would be carried out on developing the content of the Estates Strategy Implementation Plan.
- Following discussion, an overview of the wider learning being achieved through the Trust-wide transformation and innovation programme would be presented to Non-Executive Directors as a development session.

### **Risk Review**

- There were 3 operational risks rated 12 which related to NHS Firecode HTM 0503 compliance (ID: 2939), Cyber Security (ID: 3514) and the redevelopment of the Princess of Wales (PoW) hospital (ID: 3475).
- There was 1 operational issue with a consequence rating of 4 which related to RAAC panels at NCH.
- The committee reviewed all current project risks rated 12 and above. There were no related project issues with a consequence of 4 (Major) or 5 (Catastrophic) to report.

### **Data Security Protection (DSP) Toolkit**

- The committee received an overview of the annual DSP Toolkit process.

### **Emerging Risks/Issues**

- None

### **Examples of Outstanding Practice or Innovation:**

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Job Title:

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Date:

**June 2024**