

Trust Board

Title:	Chief Executive report
Action:	FOR APPROVAL
Meeting:	15th January 2020

Purpose:

The first Chief Executive report of 2020 details two key pieces of work that have been launched over the past month. Firstly the draft specifications for Primary Care Networks and Community Health providers have been released for wider consultation. The details are contained in section 1.1. These will become important guiding documents for our work in Bedfordshire and Luton over the coming years and will start on 1st April 2020.

Secondly the Trust has launched a Staff adjustment passport which is focused on supporting colleagues with a disability. Currently too few staff living with a disability formally declare that disability and hence it is difficult to ensure we are supporting them properly and making the right adjustments for them at work. The work around the new passport will improve how we support colleagues living with mental and physical health issues and improve their working lives.

An update on the Board Assurance Framework is being discussed at the Audit Committee on 13th January 2020 and a summary is included in this report.

Recommendation:

No recommendations for the Board this month.

	Name	Title
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Trust Objectives

Objective	How the report supports achievement of the Trust objectives:
Provide outstanding care	
Collaborate with other organisations	The work involved in implementing the Primary Care Network specifications is multi-agency and professional
Be an excellent employer	The launch of the 'adjustment passport' will enable us to support our staff better – especially those living with a disability.
Be a sustainable organisation	

Trust risk register

Legal and Regulatory requirements:

Equality and Diversity implications:

The adjustment passport will support our duties under the Equalities Act 2010 and achieve the Workforce Disability Equality Standards.

Objective	How the report supports achievement of objectives:							
Achieve an improvement in the percentage of service users who report that they are able to access the Trust services that they require	Not covered in this report							
To introduce people participation in our diversity and inclusion initiatives to capture the experience of hard to reach/seldom heard/varied community groups.	Not covered in this report							
Introduce Disability Passport Scheme to record agreed reasonable adjustments.	Detailed in section 2							
To utilise the diverse experience and backgrounds of our Trust Board members in promoting an inclusive culture.	Detailed in section 2							
Are any of the following protected characteristics impacted by items covered in the paper Yes								
Age <input type="checkbox"/>	Disability <input checked="" type="checkbox"/>	Gender Reassignment <input type="checkbox"/>	Marriage and Civil Partnership	Pregnancy and Maternity <input type="checkbox"/>	Race <input type="checkbox"/>	Religion and Belief <input type="checkbox"/>	Sex <input type="checkbox"/>	Sexual Orientation <input type="checkbox"/>

1. LOCAL, REGIONAL AND NATIONAL ISSUES

1.1 NHS England/Improvement have published draft specifications for Primary Care Networks and community Health providers for 2020/21. They are now seeking comments back (by 15th January 2020) on the draft specifications. This is the first time national specifications have been drawn up for Primary Care Networks and community health provision. Two of the specifications (Anticipatory care and enhanced health in care homes) are completely dependent upon each other and have been developed jointly between community health and primary care clinicians.

1.2 The five Primary care specifications are:

- a) Structured medication review and medicines optimisation
- b) Enhanced Health in care homes
- c) Anticipatory care
- d) Personalised care
- e) Supporting Early Cancer Diagnosis

1.3 The Trust will respond to the consultation and be engaging with the commissioners in Luton and Bedfordshire as we embed the specifications into our contractual arrangements and ways of operating. Full details of the specifications and consultation document can be found by following this link:
engage.england.nhs.uk/survey/primary...

2. TRUST ISSUES

2.1 At the December 2019 Trust wide leadership event we focused time on the Workforce Disability Equality Standards (WDES). National evidence points to the underreporting and hence lack of support for staff with disabilities and also the link with disabled staff being subject to higher levels of bullying and harassment.

2.2 The Trust already has a 'Disable staff Guide'; has worked hard to increase the numbers identifying themselves as being disabled (so they can be supported better) and ensuring full support in our health and Wellbeing work. At the leadership forum, we launched an 'Adjustments passport' - this will ensure all staff with a disability are able to talk about the adjustments they need at work in through way and then ensure wherever they work in the Trust this information and support will follow them. One key area is for us to support those who are not formally stating they are disabled on our electronic Staff records (2% of our workforce) compared to 18% who state in the annual staff survey that they have a disability. This will ensure we are able to support our workforce more effectively and contribute to us being an excellent employer.

3. BOARD ASSURANCE FRAMEWORK

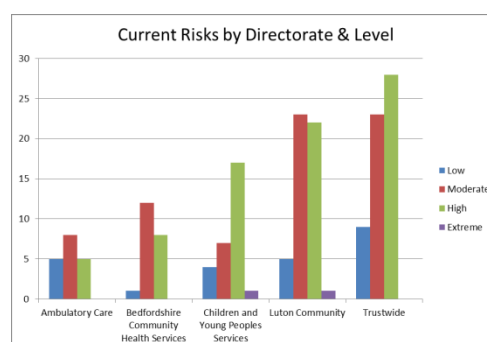
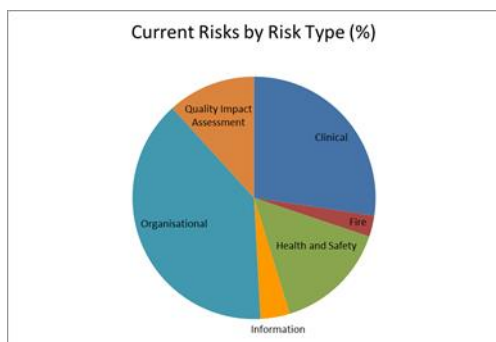
3.1 The Executive Team reviewed the board assurance framework and strategic risks on 17th December 2019 and the outcome reported to the Audit Committee on 13th January 2020. At this time, there were 8 Board level strategic risks and 14 operational risks rated 12 and above, two of which were scoring 15 or above.

3.2 The two risks scoring 15 or above were:

- **Risk 2915** – There is a risk that we will be unable to complete the healthy child programme KPIs due to vacancies and maternity leave. This will include the early identification of children and their families in need of further support including safeguarding concerns. The Bedfordshire & Luton Clinical Operational Board is responsible for oversight of this risk.

- **Risk 2554** – There is a risk within Children’s Continuing Care in Cambridgeshire that there is identified under resourcing which could compromise patient care by needing to cancel respite cover. The Cambridgeshire & Norfolk Children and Young Person’s Clinical Operational Board is responsible for oversight of this risk.

3.3 There were a total of 172 open risks across all services as at 20th December 2019.



3.4 All operational risks scoring 12 and above are reviewed and discussed at sub committees of the Trust Board including the clinical operational boards and escalated `as appropriate to the Board. Sub-committees also undertake a bi-annual review of all risks assigned to the relevant sub-committee ensuring scrutiny of all risks on a regular basis.

3.5 All new risks are reviewed by senior leaders monthly at the Wider Executive Team together with high scoring and high impact risks. The monthly meetings also take a thematic review of all risks within a particular division. This has led to greater scrutiny of risks and greater consistency in articulation of risks throughout the Trust.

3.6 Assurance on risk is integral to the Trust Board’s approach to performance through the Integrated Governance Report.

3.7 The Trust strategy is currently being reviewed along with the five enabling strategies and 4 service strategies. The Board Assurance Framework will be updated to reflect the updated strategies and presented to the full Trust Board in March 2020.

3.8 The work to strengthen the Trust’s Board Assurance framework continues as part of the Well Led Improvement priorities.

4. COMMUNICATION AND PROMOTIONAL ACTIVITY IN THE PAST MONTH

4.1 Awards

- Our Bedfordshire 0-19 team has been accredited with the Baby Friendly Initiative Gold Award. This announcement, made at the Unicef BFI Conference in Glasgow, reflects the innovation and consistently high standard of care provided to mothers and babies. We are the first service in our region to have achieved the Gold accreditation and one of only thirteen services in England to do so.
- Leading Healthcare Awards: we have submitted a nomination for Andy Boocock, Information Analyst, in the Best Use of Data category. Winners will be announced on 2 April 2020.

- Cambridgeshire Dentist Thomas O'Connor presented his research project - 'Preventing death and never events under general anaesthetic' - at the CLAHRC Fellows Showcase on 5 December 2019 and won the project poster competition.

4.2 Media coverage

- The Bedfordshire/Luton #FreetoFeed breastfeeding campaign has gone from strength to strength with Whipsnade Zoo becoming the 100th organisation to sign up to the campaign. This milestone was reported on ITV Anglia News and various local print and online outlets.
- Tina Charlton, Head of Luton Children's Services was interviewed on Inspire FM Radio promoting our 0-19 services Celebration and Open Day.
- Catherine Blanchard, senior specialist dietitian gave a live radio interview on pressure ulcers, jointly with the tissue viability nurse from ELFT, on Inspire Radio Luton.
- Nicola Foreman, Cambridgeshire children's OT service lead promoted the service's new website on BBC Radio Cambridgeshire. During Nov – Dec 2019, the website attracted 4600+ page views, a huge increase compared to the same time period in 2018 where 644 page views were recorded.
- Our School Aged Immunisation Service successfully engaged with Peterborough-based Saalam Radio to promote the importance of flu vaccinations. Nicky Shrahan, Service Lead, has been invited to be a guest on Dr Shabina's (local GP) health and wellbeing show to discuss this topic and an advert to further promote uptake will run throughout January (and during next year's flu season).

4.3 Conference speakers and publications

- The Trust has been invited to contribute an exemplar case study about the Luton Frailty/Enhanced Collaborative Models of Care Project to the national Neighbourhood Integration Project report commissioned by NHS England. Interviews with system-wide leaders have been set up to inform the case study.
- Clare Doran, Highly Specialist Speech and Language Therapist in Bedfordshire had a paper published - 'Assessing Time Knowledge in children aged 10 - 11 years' in the International Journal of Assessment Tools in Education.
- Clinical psychologist Amelia Eleftheriades presented her research – 'HIV peer support' - at the CLAHRC Fellows Showcase on 5 December 2019.

4.4 National engagement

- 4.4.1 Abbe Robertson, Luton Lead Nurse Clinical and Professional Development, Tissue Viability Service has joined the RCNi editorial board.
- 4.4.2 Mike Passfield, Head of our regional iCaSH Service, has been appointed Chair of the Clinical Standards Committee for the Faculty of Sexual and Reproductive Health and is the first non-doctor to be appointed to this role.