

Cambridgeshire Community Services NHS Trust Board (Public)

Action points from previous meeting(s)

Minute reference	Action	Owner	Due date	Update	Complete?
January 2023					
6.10 - 3rd bullet point	To explore how the information relating to rolling block contracts could be shared with the Board going forward.	Mark Robbins	2023/24	<u>July 2023 update</u> The Board agreed that the action could be closed. Future session in Private in the coming financial year.	Complete
March 2023					
1.3 - 10 th bullet point	Board members were asked to share with the Communications Team how they were taking forward their anti-racism pledges.	Lea Fountain	May 2023	Verbal update to be provided at meeting	Complete
May 2023					
6.1 - 7 th bullet point	To present Safer Staffing project plan to the Executive Team in June 2023 for review.	Kate Howard	June 2023	Following attendance on a 2-day national course on safer staffing (21st/22nd June) the project lead is looking to incorporate this new learning into our plan. A revised version will be available to the Executive Team in early July. This was completed and approved.	Complete
6.2 - 5 th bullet point	To share Ombudsman slides with Steve Bush	Anna Gill	July 2023	Verbal update provided at July 2023 Board meeting.	Complete

6.6 - 10 th bullet point	To take a re-set budget to the Board after receiving the allocation.	Mark Robbins	July 2023	Allocation still to be received. Budget re-set will be presented to Board as part of Month 4 reporting. NHS England do not require a reset budget and therefore an update will not now be taken to the Board.	Complete
July 2023					
10.3 – 9 th bullet point	Non-Executive Directors (NEDs) to check that their mandatory training status on ESR is up-to-date, particularly with Information Governance.	NEDs	Sept 2023	All Non-Executive Directors are either 99% or 100% overall compliant and 100% compliant for Information Governance.	Complete
10.4 – 8 th bullet point	To ensure that new NEDs have a personal Anti-racism pledge in place	Anita Pisani	Sept 2023	New Board members have been asked to develop their own personal anti-racism pledge. Pledges of other Board members have been shared to help with this.	Complete
13.1 – 4 th bullet point	To review how best to highlight key issues being faced by the Trust within public board reporting methods	Executive Team	Sept 2023	This was discussed at the executive team meeting 25 July 2023, and agreed that key issues will now be included within the Integrated Governance Report, Key Issues Reports and the Board Assurance Framework.	Complete