

Cambridgeshire Community Services Trust Board (Public)
Action Points from November 2020 Meeting

Minute ref	Action	Owner	Due date	Update	Complete?
July 2020					
7.3	Provide additional assurance re – areas where the Trust was able to provide mental health support and where there could be gaps.	Dr David Vickers		Incorporated into the next Learning from Deaths Report to January 2021 Board meeting.	Complete
8.4	To review the case for introducing paid peer mentors to the workforce.	Angela Hartley: <i>referred to Liz Webb</i>	September 2020	Liz Webb and Louise Palmer have met with a colleague from another trust who have these roles on a small scale. Further discussion is required; they will feedback once the scoping is done. To be picked up at a later date.	Due to the pandemic and current challenges, the action has been paused.
September 2020					
1.5	Continue to work with both Addenbrookes Hospital and Bedford Hospital to formulate the right package of care for oncology services in the community going forward.	Matthew Winn	January 2021 – <i>(revised to March 2021)</i>		Not yet due
6.5	Non-Executive Directors could be more involved with the virtual induction sessions.	Anita Pisani	January 2021	Anita Pisani to review with the Chair	To be reviewed
November 2020					
3.5	The Trust would ask services to review how we are communicating with those on waiting lists, including signposting to other services that might be available and what to do if a condition worsens.	Kate Howard	January 2021	Services are doing 'comfort calls' to those who are waiting lists, where appropriate. Examples of this are cited in the board paper.	Complete
3.6	To schedule Board Development session in 2021 and invite Sarah Hodge-Bruce Board Development session.	Mercy Kusotera	February 2021	Incorporated into February Board Development Session.	Complete

4.2	The Board to be kept updated on Mass vaccination when more detail becomes available	Matthew Winn	December 2020	An update was provided to the Board on 16 th December 2020. Further update scheduled for January 2021 Board meeting.	Complete
5.2	Updated Infection Prevention and Control Board Assurance Framework (BAF) would be presented to the Board in January 2021	Kate Howard	January 2021	Incorporated into the next Public Board meeting in January 2021	Complete
5.3: <i>bullet point 3</i>	Future IGR reports to include a section on dental	Kate Howard David Vickers	January 2021	Incorporated into the Integrated Governance Report for January 2021 Board meeting.	Complete
5.3: <i>bullet point 5</i>	To provide an update on progress on ongoing local systems discussions about putting in place pro-active preventative work re-safeguarding.	Kate Howard David Vickers	January 2021	Incorporated into the Integrated Governance Report for January 2021 Board meeting.	Complete
5.3: <i>bullet point 6</i>	To include a summary note on how the Trust was reaching out patients who were waiting.	Kate Howard David Vickers	January 2021	Incorporated into the Integrated Governance Report for January 2021 Board meeting.	Complete
10.1	To provide feedback on further work on Winter Plans to the Quality Improvement and Safety Committee	Rachel Hawkins	December 2020	We will have finished testing the winter/EU exit/BCP across all areas by the end of January 2021 and are incorporating the lessons learnt into future iterations and sharing the learning across services.	Complete