

**Cambridgeshire Community Services Trust Board (Public)**  
**Action Points from July 2020 Meeting**

Minute ref	Action	Owner	Due date	Update	Complete?
<b>July 2020</b>					
1.5	To explore whether Charitable funds could be used to support volunteers across the Trust	Mark Robbins	September 2020	An update on how Charitable funds could be used to support how the services work would be provided to Gary Tubb offline.	<b>Complete</b>
5.3	Board reports to capture the impact, mitigation and outcome to provide assurance.	Julia Curtis Anita Pisani Mark Robbins Rachel	September 2020	Incorporated into the Integrated Governance Report for September Board 2020.	<b>Complete</b>
5.10	To update the assurance summary re – Integrated Governance Report sustainable organisation section.	Mark Robbins	September 2020	The error in the report was updated on the report.	<b>Complete</b>
7.3	Provide additional assurance re – areas where the Trust was able to provide mental health support and where there could be gaps.	Dr David Vickers	September 2020		
8.4	To review the case for introducing paid peer mentors to the workforce.	Angela Hartley	September 2020	Liz Webb and Louise Palmer due to explore the option with another trust who have these roles on a small scale. Once the scoping is done; they will feedback.	<b>Ongoing</b>
8.4	Capture any learning from comments on career progression and encourage staff to develop their career within the Trust.	Angela Hartley	September 2020	There is a process to capture and act on all staff feedback received. Within the staff appraisal is embedded a career and personal development planning discussion, with the joint actions agreed by the individual and the manager on the support available and interventions agreed.	<b>Complete</b>

8.4	To provide more assurance re-apprenticeship arrangements.	Angela Hartley	September 2020	The Board can be assured that the Trust is accessing apprenticeships as identified through service level workforce planning to meet current and future staffing requirements.	Complete
11.1	To have a broader Board discussion on Digital Infrastructure in September 2020	Mark Robbins James Gingell	September 2020	Incorporated into the Private Board agenda for September 2020.	Complete
11.1	To consider the potential impact on the Trust of reductions to local authority funding in the light of Covid-19.		September 2020		