

TRUST BOARD

Title:	Estates Committee
Action:	FOR DISCUSSION and NOTING
Meeting:	11 July 2018

Purpose:

In line with the Trust's delegation framework this paper updates the Board on key messages from the Estates Committee and any points of escalation.

This paper relates specifically to the Estates Committee meeting held on 21 May 2018.

Recommendation:

The Board is asked to note the update from the Estates Committee and discuss any issues arising.

	Name	Title
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Executive sponsor:	Mark Robbins	Director of Finance and Resources

Trust Objectives

Objective	How the report supports achievement of the Trust objectives:
Provide outstanding care	The Estates committee is tasked with ensuring that an Estates Strategy is developed and implemented and that there are effective structures and systems in place to support the continuous improvement of the Trust's estate to support quality services and safeguard high standards of patient care. Additionally, the committee is responsible for oversight on compliance with health and safety and sustainability requirements.
Collaborate with other organisations	
Be an excellent employer	
Be a sustainable organisation	

Trust risk register

The Strategic Change Board considers a specific risk report at its meeting focused for risks scored at 12 and above.

Legal and Regulatory requirements:

This Committee operates in line with corporate governance best practice, referring to guidance documents such as the UK Corporate Governance Code

Equality and Diversity implications:

Objective	How the report supports achievement of objectives:
Achieve an improvement in the percentage of service users who report that they are able to access the Trust services that they require	Not relevant to this report
Enhance our approach to involving and capturing the experience of hard to reach / seldom heard / varied community groups	Not relevant to this report
Using the national 'A Call to Action on Bullying and Aggression', internally take action to promote our Zero tolerance policy and address bullying and aggression when it occurs.	Not relevant to this report
Ensure that the Workforce Race Equality Standard is embedded and undertake proactive work around any areas of under-representation identified. In particular, we will seek innovative methods to have co-opted representation on the Trust Board from more diverse backgrounds.	Not relevant to this report
Are any of the following protected characteristics impacted by items covered in the paper: Not specifically	
Age <input type="checkbox"/>	Disability <input type="checkbox"/>
Gender Reassignment <input type="checkbox"/>	Marriage and Civil Partnership <input type="checkbox"/>
Pregnancy and Maternity <input type="checkbox"/>	Race <input type="checkbox"/>
Religion and Belief <input type="checkbox"/>	Sex <input type="checkbox"/>
Sexual Orientation <input type="checkbox"/>	

Key Messages for the Board:

The Estates Management report covered updates on Freehold property, Leasehold property, the capital programme, and compliance and assurance.

The main items to note regarding freehold property was Peacock Centre opening for business in April 2018 as the Cambridge Children's Service Hub, and the first phase of the carpark works was completed on time and on budget. The leasehold property update included the vacating of staff from Futures House in Luton and Kingsway Clinic in Cambridge, and the successful transfer of the Bedfordshire Services estate where East London Foundation NHS Trust will be taking the lead role on behalf of CCS.

The Committee discussed the proposals for the 2 redevelopment projects for North Cambs Hospital (NCH) in Wisbech and Princess of Wales (POW) Hospital in Ely. The plans for Wisbech include a phased redevelopment of the site over a 3 year period funded from the Trust's own capital resources. The initial phase includes the redevelopment of Rowan Lodge where Dynamic Health will occupy a proportion of this space. The purpose of the POW report was to update regarding the latest developments with the MOD and their surplus land adjacent to the hospital site.

Each development will have a Project Initiation Document (PID) with a Programme Committee which will then report into the Executive Programme Board, and progress and escalation being reporting on a monthly basis.

An update of Compliance and Assurance progress was given regarding the use of the Premises Assurance Tool and the differential compliance levels required across the entire estate portfolio. Missing from the update was a timetable for implementing the tool, and the various actions required and it was agreed that urgent progress is made in finalising this plan ahead of the next Committee meeting.

Key Issues reports were received from the following subgroups:

- Infection Prevention and Control
- Health & Safety Committee
- Sustainability Update

Agreed points to escalate to the Board were:

- To highlight the potential risk if capital plan is not approved by NHS Improvement and the trust needs to stop or delay some of the capital works. The Trust expects to receive formal feedback to its plans later in the month.
- The Executive team had been asked to consider if the estates team had the right resources to deliver their work effectively.
- The Trust continues to work on clarifying compliance reporting including the risk based approach that had been approved by the committee.
- The governance of estates redevelopments and the request by the committee for project initiation documents to be developed.