

**Trust Board Public Meeting**

**Wednesday 09 May 2018**

**11.45 – 15.30**

**Teal Room, The Poynt, 2-4 Poynters Road, Luton, LU4 0LA**

**Members:**

Nicola Scrivings	Chair
Gill Thomas	Senior Independent Director
Geoff Lambert	Non-Executive Director
Dr Anne McConville	Non-Executive Director
Oliver Judges	Non-Executive Director
Matthew Winn	Chief Executive
Anita Pisani	Deputy Chief Executive
Mark Robbins	Director of Finance and Resources
Dr David Vickers	Medical Director
Julia Sirett	Chief Nurse

**In Attendance:**

Karen Mason	Head of Communications
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**Apologies:**

Taff Gidi	Assistant Director of Corporate Governance
Richard Cooper	Non-Executive Director

**AGENDA**

11.45	(30)	1	Patient Story	Julia Sirett Patient Experience Lead Lucinda Kilby
12.15	(5)	2	Chair's welcome, apologies and additional declarations	Chair
		3	Minutes of previous meeting and matters arising	Chair
<b>12.20</b>	<b>- Lunch (40mins) -</b>			
<b>Assurance on Current Quality, Finance, Performance and Workforce Issues</b>				
13.00	(90)	4	Trust wide Quality Report including: <ul style="list-style-type: none"> <li>o Key issues from the Quality Improvement and Safety Committee</li> <li>o Draft Quality Account 17/18</li> <li>o Statement of Purpose – Care Quality Commission</li> <li>o Clinical Research Network Annual Plan – for approval</li> <li>o Learning from Deaths – Quarter 4 report</li> </ul>	Julia Sirett Dr David Vickers Anita Pisani Dr Anne McConville
		5	Trustwide Finance Report including: <ul style="list-style-type: none"> <li>o Bi-annual update on implementing actions relating to Lord Cater report on productivity</li> <li>o Implementation of data security requirements</li> </ul>	Mark Robbins
		6	Key issues and escalation points from Clinical Operational Boards and Performance information: <ul style="list-style-type: none"> <li>o Children and Young People</li> <li>o Luton and Bedfordshire Children and Adults</li> <li>o Ambulatory Care</li> </ul>	Gill Thomas Geoff Lambert Richard Cooper
14.30	(20)	7	Bi-annual workforce review, including gender pay Gap report as at 31 March 2018	Anita Pisani

Key Issues Reports from Board Sub Committees				
14.50	(10)	8	<ul style="list-style-type: none"> <li>○ Audit Committee</li> </ul>	Geoff Lambert
Chair and Chief Executive				
15.00	(20)	9	Chair and Chief Executive Report including: <ul style="list-style-type: none"> <li>○ Annual Governance statement for NHS Improvement</li> <li>○ Sign off of the revised Memorandum of Understanding for Cambridgeshire and Peterborough Sustainability and Transformational Partnership</li> </ul>	Matthew Winn
15.20	(10)	10	Any other Business	All
		11	Questions from members of the public	Chair
15.30	<b>- Meeting Ends -</b>			

*Date of next public meeting: 11 July 2018*

*Venue: Training Room, Suite 3, Cringleford Business Centre, Intwood Road, Cringleford, Norfolk, NR4 6AU*