

TRUST BOARD

Title: KEY ISSUES AND ESCALATION POINTS
Name of Committee: INFRASTRUCTURE COMMITTEE
Committee Chair: OLIVER JUDGES
Meeting Date: 22nd May 2023

Summary of key messages:

Performance Reports

Reasonable assurance was taken from the core reports presented to the Committee:

- Estates & Facilities Management services
 - All premises continued to remain Covid Secure.
 - Works are progressing on site for Phase 4 enabling works and Community Diagnostics Centre (CDC) contract at North Cambs Hospital.
 - Works were progressing on site for the enabling phase of the Princess of Wales Hospital Community Diagnostics Centre. This was due to end in June, when the main construction works would begin.
 - The Contract had been awarded and long lead items procured for the Multi Storey Car Park at the Princess of Wales Hospital which was partly funded by slippage capital from the national Community Diagnostics Centre Programme.
 - The response to the NHSEE request in relation to a further Reinforced Autoclaved Aerated Concrete (RAAC) assessment were nearing completion. One building (the plant tower at North Cambs Hospital, which is only accessed by engineering staff and due to be demolished in the coming months) may have RAAC elements. Further testing would take place over the next few days to confirm either way.

- ICT Management service and digital developments:
 - The Shared Care Record for Cambridgeshire and Peterborough was now 'live' as a soft launch.
 - KPI's (Key Performance Indicators) - results for March were not fully compliant, although there had been a steady rise in improvement over the last few months with rates for April and May now showing as compliant.
 - The Cyber Security and Backup Audit Report had been received and was positive, with 1 High Risk and 2 Low Risks identified. Plans were being drawn up to mitigate these.
 - The Clinical Systems and Data Service teams had been shortlisted for the HSJ Digital Awards for their work in Norfolk on improving the use of Children's A&E attendance data and associated data flows.
 - A Brigid App and MDM Pilot infrastructure development was underway with C&P Children and Young People's (CYP) services and would enable staff to be able to carry out their work via a mobile or tablet device whilst out in the community.
 - All of the CCS telephony estate had been upgraded to the new OCC (One Cloud Connect Cisco Telephony). Contact Centre Next Generation (call centre software) was now live in two services and at UAT (User Acceptance Testing) stage in the rest of the Trust's services.
 - The Just One Norfolk (JON) Digital Team had transferred across to the BI and Digital Service corporate team. This was a positive move for the team and would broaden the knowledge and expertise available to the work around the Integrated Front Door project in Norfolk.
 - A New Modern Data Platform deployment roadmap was under development.

- The delivery of the first i-Hub Minimum Viable Product for iCaSH had been successful and had received positive feedback from staff

Bi-Annual update on implementation of Estates and Digital Strategies

- Both areas were at a transitional point in that the majority of projects (from the previous 2020-23 strategies) were being closed down and any ongoing implementation plans were being incorporated into the 2023-26 strategies. In addition, work had begun on completing those actions identified for year 1.

Reports from Committee Sub-groups

- Health and Safety Group / Infection Prevention and Control (IPaC)
 - There were no escalations to report.
 - Following the recent staff survey results, a significant amount of work was underway across services to tackle violence and aggression in the workplace.
 - The Terms of Reference had been reviewed and were approved by the committee.

Risk Review

- The committee received summaries of those risks rated 12 and above from both Datix and Verto (the new PMO risk management system for project-related risks).
- Project and Organisational Issues with a consequence of 4 (Major) or 5 (Catastrophic) would now be reported through the committee – there were none to report on this occasion.
- The cyber risk (ID:3514) continued to be rated at 15.

Emerging Risks/Issues:

- Cyber Risk ID: 3514 (currently rated 15) - once further discussions had taken place around immutability and mitigations were in place for three risks identified in the recent audit report, it was likely that the risk would be reduced from 15 to 12.

Examples of Outstanding Practice or Innovation:

- The development of the i-Hub Minimum Viable Product for iCaSH was a significant step forward in enhancing the service’s infrastructure and would be shared with commissioners and used to strengthen future bids.
- The overall quality of the management reports received by the Infrastructure Committee had improved significantly over recent months and now provided the committee with solid evidence for assurance.

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