

TRUST BOARD

Title:	Estates Committee (14 December 2017 – key messages)
Action:	FOR DISCUSSION and NOTING
Meeting:	10 January 2018

Purpose:

In line with the Trust's delegation framework this paper updates the Board on key messages from the Estates Committee and any points of escalation.

This paper relates specifically to the Estates Committee meeting held on 14 December 2017.

Recommendation:

The Board is asked to note the update from the Estates Committee and discuss any issues arising.

	Name	Title
Author:	Taff Gidi	Assistant Director of Corporate Governance
Executive sponsor:	Mark Robbins	Director of Finance and Resources

Trust Objectives

Objective	How the report supports achievement of the Trust objectives:
Provide outstanding care	The Estates committee is tasked with ensuring that an Estates Strategy is developed and implemented and that there are effective structures and systems in place to support the continuous improvement of the Trust's estate to support quality services and safeguard high standards of patient care. Additionally, the committee is responsible for oversight on compliance with health and safety and sustainability requirements.
Collaborate with other organisations	
Be an excellent employer	
Be a sustainable organisation	

Trust risk register

The Strategic Change Board considers a specific risk report at its meeting focused for risks scored at 12 and above.

Legal and Regulatory requirements:

This Committee operates in line with corporate governance best practice, referring to guidance documents such as the UK Corporate Governance Code

Equality and Diversity implications:

Objective	How the report supports achievement of objectives:							
Achieve an improvement in the percentage of service users who report that they are able to access the Trust services that they require	N/A							
Enhance our approach to involving and capturing the experience of hard to reach / seldom heard / varied community groups	N/A							
Support staff to reduce the incidents of staff from minority groups experiencing abuse / aggression violence or discrimination from service users, carers, colleagues or managers.	N/A							
Ensure that the Race Equality Standard is embedded and undertake proactive work around any areas of under-representation identified	N/A							
Are any of the following protected characteristics impacted by items covered in the paper: Not specifically								
Age	Disability	Gender Reassignment	Marriage and Civil Partnership	Pregnancy and Maternity	Race	Religion and Belief	Sex	Sexual Orientation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Key Messages for the Board:

- Rob Freake has now been appointed as the substantive Assistant Director for Estates and Facilities.
- The committee discussed reporting and monitoring of initial baseline figures for capital projects against the actual costs, including the monitoring of variances against initial estimates, analyzing the causes for cost overruns and learning lessons from previous projects.
- The committee received an update on North Cambs Hospital development.
- The committee was briefed on the proposed changes to the estates team structure and roles to strengthen management of the Trust's estates.
- The committee was briefed on the NHS Premises Assurance Model which the Trust has now adopted as a compliance monitoring tool for reporting on estates.
- The committee reviewed and approved the Estates strategy subject to changes agreed by the committee.
- The committee received a report on lessons learnt on Project Management; summarising the lessons learned from reflection on delivery of previous projects and outlining the approach being taken to improve performance going forward.
- The committee was briefed on the Sustainable Development Assessment Tool (SDAT) new on-line assessment tool for health organisations which has now replaced the Good Corporate Citizen (GCC). A progress update on implementation of the new tool and next steps was also provided.
- Key Issues reports were received from the following subgroups:
 - Infection Prevention and Control
 - Health & Safety Committee
 - Sustainability Update