

## National flu immunisation programme 2022 to 2023 letter (updated 22 July 2022)

<https://www.gov.uk/government/publications/national-flu-immunisation-programme-plan/national-flu-immunisation-programme-2022-to-2023-letter#the-nhs-influenza-immunisation-programme-2022-to-2023>

### Appendix H: healthcare worker influenza vaccination best practice management checklist

For public assurance via trust boards by November 2022

A	Committed leadership	Trust self-assessment
A1	Board record commitment to achieving the ambition of vaccinating all frontline healthcare workers (both clinical and non-clinical staff who have contact with patients)	Board fully committed recorded at IPaC Committee.
A2	Trust has ordered and provided a quadrivalent (QIV) influenza vaccine for healthcare workers	Yes
A3	Board receive an evaluation of the influenza programme 2021 to 2022, including data, successes, challenges and lessons learnt	Briefing report presented to Flu Steering Group and summary included in Quarterly IPaC report and IPaC Annual Report 2021-22.
A4	Agree on a board champion for influenza campaign	Yes (Kate Howard, Chief Nurse/ DIPC)
A5	All board members receive influenza vaccination and publicise this	Where applicable, publicised on social media and staff Comms Cascade.
A6	Influenza team formed with representatives from all directorates, staff groups and trade union representatives	Flu Steering Group formed with representative from all directorates. In the past, trade union representatives have been consulted when advice required. Verbal feedback given to Long Term Conditions and

<b>A</b>	<b>Committed leadership</b>	<b>Trust self-assessment</b>
		Disability Network chaired by Trust trade union representative.
A7	Influenza team to meet regularly from September 2022	Yes
<b>B</b>	<b>Communications plan</b>	
B1	Rationale for the influenza vaccination programme and facts to be published – sponsored by senior clinical leaders and trades unions	Dedicated page on intranet which includes video of Chief Nurse. See also A6.
B2	Drop in clinics and mobile vaccination schedule to be published electronically, on social media and on paper	All clinics advertised throughout Trust via a number of different media including social media.
B3	Board and senior managers having their vaccinations to be publicised	See A5.
B4	Influenza vaccination programme and access to vaccination on induction programmes	All staff – new and current, can access flu vaccination programme.
B5	Programme to be publicised on screensavers, posters and social media	Yes
B6	Weekly feedback on percentage uptake for directorates, teams and professional groups	Yes
<b>C</b>	<b>Flexible accessibility</b>	
C1	Peer vaccinators, ideally at least one in each clinical area to be identified, trained, released to vaccinate and empowered	Yes
C2	Schedule for easy access drop in clinics agreed	Yes – bookable clinics available but

<b>A</b>	<b>Committed leadership</b>	<b>Trust self-assessment</b>
		staff welcome to drop in.
C3	Schedule for 24 hour mobile vaccinations to be agreed	Outside normal working hours clinics available in Luton for Rapid Response Teams.
<b>D</b>	<b>Incentives</b>	
D1	Board to agree on incentives and how to publicise this	Unicef donation publicised via internal Comms Cascade, screensavers, etc. and at clinics.
D2	Success to be celebrated weekly	Uptake is regularly monitored and discussed with Service Directors.