

## Cambridgeshire Community Services NHS Trust Privacy Notice

Cambridgeshire Community Services NHS Trust is committed to providing high quality services. To do this, we need to access, use and sometimes share your information or personal data, which includes sensitive data, known as special category data. This notice tells you what we do with your information and why and how to raise any concerns or exercise any rights you may have in respect of your data. For more information please visit our website at [Privacy Notice](#)

Data Controller	Cambridgeshire Community Services NHS Trust ICO Registration:- Z2187662		
Purpose for using data	<b>Participation in Co-Production Activities (People Participation).</b> The Trust would like to use your data to contact you to ask for your feedback on changes and new projects that are planned. Your views will inform the Trust and provide important insight from a user perspective. If you agree to sharing your data with us, you may receive invitations to take part in surveys and questionnaires, and be invited to attend focus group meetings. You do not have to complete these activities. We may ask you about different topics and subjects.		
Personal Data	Name Address Date of birth Contact details	Lawful Basis	Consent
Special Category data	Medical information Race	Special category condition	Consent
Third party Source of data	No external third party sources of data		
Sharing with third party and reason	No external third party data sharing		
Automated decisions	There is no automated decision making		
Retention Period	Your data will be stored securely and held and destroyed in accordance with our Retention Schedule.		
Transfer outside UK	Your data is not transferred outside the UK		
Exercising your rights	You have rights over the data we hold. You have a right to be informed; of access; and to ask for rectification or erasure and to portability. If you would like to exercise any of these rights, please contact us at <a href="mailto:ccs.accesstoinfo@nhs.net">ccs.accesstoinfo@nhs.net</a> We will consider every request and if there is any reason we cannot agree to it, we will let you know why and how to appeal this decision.		
Data Protection Officer	Monty Keuneman If you have any queries or concerns, please contact us at the above address. You can also contact the <a href="#">Information Commissioner's Office</a> .		