No.	Questions	Answers
1	Does the trust record third party patient incidents at the point of entry / treatment?	Yes
a.	If yes, what system is used to record incidents?	SystmOne/RTA DOH website
2	Please describe the process through which the trust recieves income relating to third party patient incidents (e.g. road traffic accidents), including how data is initially recorded, money recovered, reconciled and reported. Please explain all data flows, systems used and organisations involved, including what information is required:	Service staff data input on RTA DOH webiste. Finance extract monthly Completed forms report and paid forms report, cash received directly into trust bank account from DWP and reconciled to paid report, income balance owed accrued at month end, bad debt provision accounted for. Process uses the RTA DOH website and our finance system package.
3	Does the trust proactively recover money from inurance companies / solicitors for the treatment of patients involved in 3rd party patient incidents (e.g. road traffic accidents), or is money recovered when patients make a claim?	No

No.	Questions	Name	Job Title	Email	Phone Number
4	Who is responsible for third party (injury) cost recovery at the trust? Please provide the following information:				

No.	Questions		2014/15	2015/16	Notes
5	Please provide the following data. Where values are unknown or cannot be reported, please comment in the notes column:	No. of third party patient incidents recorded by the trust:			
		Road traffic	462.00	232.00	
		Occupational	0.00	0.00	
		Public property	0.00	0.00	
		Other categorised	0.00	0.00	
		Total	462.00	232.00	
		Recorded cost of treatment:			
		Road traffic			Data not recorded
		Occupational			Data not recorded
		Public property			Data not recorded
		Other categorised			Data not recorded
		Total			Data not recorded
		Total trust income relating to third party patient incidents:			
		Road traffic	£81,103.50	£67,820.29	
		Occupational	£0.00	£0.00	
		Public property	£0.00	£0.00	
		Other categorised	£0.00	£0.00	
		Total	£81,103.50	£67,820.29	
		No. of cases registered by the DWP Compensation Recovery Unit (CRU):			
		Road traffic	462.00	232.00	
		Occupational	0.00	0.00	
		Public property	0.00	0.00	
		Other categorised	0.00	0.00	
		Total	462.00	232.00	
		No. of settlements recorded by the CRU:			
		Road traffic	133.00	108.00	
		Occupational	0.00	0.00	
		Public property	0.00	0.00	
		Other categorised	0.00	0.00	
		Total	133.00	108.00	
		Total recoveries made to the trust by the CRU:			
		Road traffic	£81,103.50	£67,820.29	
		Occupational	£0.00	£0.00	
		Public property	£0.00	£0.00	
		Other categorised	£0.00	£0.00	
		Total	£81,103.50	£67,820.29	
		What overall percentage of identified claims resulted in money being recovered by the the CRU?	29.00%	5.00%	
		What is the average time (weeks) it take for the DWP CRU to recover money from the initial point of identifying that money is owed to the trust?	57	70	

No.	Questions	Name of System(s)/Service(s)	Description of services	Annual Cost to Organisation (£)	Fixed fee or % or values recovered?	Contract start	Contract end	Please state the name(s) of any framework(s) used to procure the services
6	Does the organisation use any third party systems / services to support the recovery of money relating to third party incident claims? If so please provide the following details for all systems / services:	No						